

Autumn Harvest Food & Wine Fair

Mount Tomah Botanic Garden
Bells Line of Road

On Saturday 1 May 2010, Mount Tomah will again stage the Autumn Harvest Food & Wine Fair from 9 am to 4 pm — a celebration of both the Garden's spectacular autumn colour and the local produce and emerging regional cuisine in the Hawkesbury, Blue Mountains and surrounding areas.

We are inviting local farmers, food producers and restaurateurs to run stalls for a minimal charge of \$50 on the day. Below are details of this exciting event.

Attendance

We anticipate approximately 1,500 to 2,000 people attending (weather permitting). The fair will be held on the roadway in front of the Visitor Centre and on the BBQ and Formal Garden Lawns, with marquees providing shelter against the elements. In the event of extremely bad weather, stallholders are under no obligation to attend, although they must contact the Functions & Events Coordinator on 0408 256 910 or 4567 3019.

Activities

- Live radio broadcast
- Craft and cooking demonstrations
- Guided tours of the Garden
- Live music
- Wine tasting

Planned Promotion

- Two week radio promotion of event
- Festival advertisement in local newspapers
- Festival banners
- Advertising in school newsletters from Hawkesbury through to Bathurst as well as Visitor Information Centres and the Royal Botanic Gardens

How to book a stall

Please fill in the Stallholder Application Form and forward with your payment of \$50 to Hannah Strom, Functions & Events Coordinator. Payment may be made by cash, cheque, credit card or direct deposit. We have space for approximately 30 stalls with power available for 6 and water for 14. To find out more contact Hannah Strom, Functions & Events Coordinator on 4567 3019.



Mount Tomah Botanic Garden

Autumn Harvest Food & Wine Fair Stallholder Application

Saturday 1 May 2010

Application Details

Contact Name _____

Trading / Business Name _____

Address _____

Phone _____ E-mail _____

Type of Produce/Product to be sold _____

My stall will comply with Mount Tomah Botanic Garden's recycled product requirement (as noted in Conditions over page)

I would like to book a stall at a cost of \$50

Stall size is 3m x 3m — 2 trestle tables and 2 chairs are included in the cost.

Do you require power? (415 voltage power for stall site) Yes No

Do you require potable water? Yes No

Does your product comply with food handling laws? Yes No

Do you hold a current Responsible Service of Alcohol (RSA) certificate?

Yes No Not applicable (*Please read conditions on the back*)

Please supply a copy of your certificate of currency for public liability coverage with your stallholder application.

I/We have read and agree to the terms and conditions for hire of a stall at Mount Tomah Botanic Garden. Please accept payment of my \$50 by cash/cheque/money order/credit card (tick box).

Cash Cheque Money order Mastercard Visa

Card Number Expiry date _____

Cardholder's name _____

Cardholder's signature _____



Mount Tomah Botanic Garden

Conditions

Mount Tomah Botanic Garden, under the direction of the Botanic Gardens Trust, reserves the right to accept or reject applications for stalls at the Autumn Harvest Food & Wine Fair. In particular, the Garden will review duplication of product by stallholders or a conflict of interest with products being sold that are at odds with the values of the Garden.

Applications should be accompanied by payment of \$50. Bookings are accepted on a first come first served basis. No refunds will be issued if a stall site is cancelled within 7 days of the event.

All advertising and promotional material issued in conjunction with the Autumn Harvest Food & Wine Fair must comply with Botanic Gardens Trust standards and if questionable, should be referred to the Functions & Events Coordinator.

Consumable Products

Mount Tomah Botanic Garden focuses on conservation and sustainability issues where possible. We require stallholders please assist our efforts by using recycled or recyclable consumer products. This includes (but is not limited to) plates, cups and serviettes.

Setup

Gates will be open from 7 am on Saturday 1 May 2010 for stallholders to begin setting up their stalls in the designated areas on the roadway immediately in front of the Visitor Centre and Formal Garden. Stall sizes are limited to 3m x 3m. A map identifying your stall position will be forwarded before the event.

Pack-up

Pack-up can commence from 3 pm but no sooner. Cars and vans to be parked in designated space as directed by the ranger on duty.

Rubbish Removal

Any waste matter from individual stalls must be removed by the stallholder. Visitors' garbage will be collected by the Garden.

Electrical Equipment

Any equipment must be certified for outdoor use and in safe working condition. Electrical leads must be safe and tagged by an electrician within the last 12 months.

Attendance

It is anticipated attendance rates will be between 1,500 and 2,000 visitors but we cannot guarantee numbers, particularly in the event of bad weather.

Water & Washing Up

Potable water will be available from the Visitor Centre or Depot Kitchen. For those stall sites requiring running water, please contact the Functions and Events Coordinator.

Further Information

Hannah Strom, Functions & Events Coordinator, Mount Tomah Botanic Garden, Bells Line of Road, Mount Tomah NSW 2758 Ph: (02) 4567 3019. Fax: (02) 4567 2037 Mob: 0408 256 910 E-mail: hannah.strom@rbgsyd.nsw.gov.au

